



PEACE & DEVELOPMENT ACTION (PDA)

INVITATION TO TENDER

FOR

**Provision of Four Trainings {IMAM (Phase 1 &2), IYCF (Phase 1 & 2),
SGBV/AAP and MUAC} Venue Rent, Refreshments and Lunch for 116
Participants and Refreshment (ten o'clock and 4pm tea) for 30 participants
In Wanlaweyn District.**

TENDER REFERENCE: T/PDA/SHF/NUT/2024/021

20TH NOVEMBER 2024

1. Introduction

Peace and Development Action (PDA) is a registered Non-Governmental and Not-for-Profit Organization in the Federal Government of Somalia that is been established in 2008. PDA works for civilians in armed conflict, prioritizing neglected and hard-to-reach areas where access to assistance is limited, and increasingly supports people displaced by natural disasters, the adverse effects of climate change and generalized violence. PDA's core focus areas are the promotion of Human Rights and Democratic Governance and intervention of Emergency Responses like food security and Livelihoods, Water and Sanitation (WASH), Nutrition, Protection, Education, Conflict Resolution and Strengthening of Peace and Stability through Research and Community Dialogue, Youth Empowerment, Civic Education and Community Awareness Raising towards Gender Equity and applying non-violent mechanisms of Conflict Management. PDA's main office is at KM5 (Zobe Area), Hodan District, Banadir, Somalia, with operational presence in Jowhar, Afgooye, Baidoa, Beledweyne, Wanlaweyn, Cadaado, Hobyo and South Galkayo.

2. Description of the project

In partnership with Somalia Humanitarian Fund (SHF), PDA has received funding from SHF for implementation of project titled "Provision of lifesaving emergency preventive and curative services in Wanlaweyn District Lower Shabelle region" and intends to apply portion of that fund to the payment of a supplier for providing four (4) trainings venue rent, refreshments and lunch on different topics in each of the four trainings including, integrated management of acute malnutrition (IMAM), infant and young child feeding (IYCF), SGBV/AAP/Protection training and MUASC in Wanlaweyn District.

3. Tender Information

Interested bidders that holds valid registration from the Government of Somalia with capacity to provide the refreshment and lunch with high quality standard for the training participants and have a training hall that have enough seats to accommodate 50 training participants plus 1 training facilitator (per session) for the six training sessions in Wanlaweyn, should submit their price offer in the tender period.

Language, System of Units and Currency of the Bids:

The bid prepared by the bidder and all documents related to the bid must be written in English only. The measurement units used in these bid documents are as in Annex V (Bill of Quantities). The bidders are required to use the same. The currency of this bid shall be in USD (\$). Quotations stated in other currencies will not be considered during the awarding process.

Duration of Contract:

The estimated duration of the contract proposed by PDA shall be a maximum of (90) days from the time of signing the contract.

Selection Criteria:

Tenderers not providing all the requested documents and information necessary for evaluation as outlined in this tender document will automatically be disqualified from competing in this process. Additionally, the following will be used as an elimination criterion for participation in this process:

- Non-submission of price of all items in the BOQ
- Incomplete Bid Submission
- Late Bid Submission

Submission of the Bids:

The bid indicating the full name and contact details of the bidder and containing all requested information, must be presented to PDA Office in Mogadishu or Wanlaweyn in a sealed envelope or can be sent by email to procurement@pda.org.so with complete tender reference number at the email subject.

Original copy of the bid documents with signature, date and stamp of the bidder must be put in a sealed envelope clearly marked “**Provision of Training Venue rent, Refreshments and Lunch for Trainings in Wanlaweyn**”

REF NO: T/PDA/SHF/NUT/2024/021

The sealed envelope containing tender documents to be submitted must be deposited at the PDA offices on or before **4.00 PM** on **5th December 2024**.

Annex : Detailed RFQ for Procurement of Training venue rent, refreshments and lunch in Wanlaweyn

Quotation Details					
Line #	Items Description	Quantity	Duration	Unit Price	Total Price
1	Training Venue rent	1 hall	21 days		
2	Refreshments and lunch for training participants	116 persons	19 days		
3	Training stationaries for 116 participants (Notebooks, pens and flip charts) and 5 training visibility banners	1	1		
4	Refreshments for training participants (ten o'clock and 4 PM tea plus snacks)	30	2 days		
5	Training stationaries for 30 participants (Notebooks, pens and flip charts)	1	1		
Total					

END