



PEACE & DEVELOPMENT ACTION

REQUEST FOR QUOTATION (RFQ)

For Vehicle Rental Services for the Provision of food access and livelihood support to vulnerable IDPs and rural pastoral host communities in Galkacayo south district, Somalia

Name and Address of the vendor	Date:
	Reference No: PDA/SHF/RFQ/002/2022

Dear Sir / Madam:

We kindly request you to submit your quotation for Vehicles Rental Service for Provision of food access and livelihood support to vulnerable IDPs and rural pastoral host communities in Galkacayo south district, as detailed in Annex 1 of this RFQ.

Quotations may be submitted on or before 4:00PM, 5th November 2022 in sealed envelope in person or through the email: **procurement@pda.org.so**

It shall remain your responsibility to ensure that your quotation will reach us on or before the deadline. Quotations that are received by PDA after the deadline indicated above, for whatever reason, shall not be considered for evaluation.



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Annex 1: Detailed RFQ for vehicle rent services

PDA Address	
Contact	
E-mail	
Phone/Tel	
Address	

Vendor Address	
Contact	
E-mail	
Phone/Tel	
Address	

Quotation Number	Date	
PDA/SHF/RFQ/002 /2022	Quotation sent to vendor	Deadline for quote submission
		5 th November 2022

Quotation Details					
Line #	Items Description	Quantity	Duration	Unit Price	Total Price
1.	7 seater	1	4 months		
2.					
	Total				

Requirements:

Peace Development Action invites you to make a price offer and possible preparation for the following inspections to be conducted;

- General condition of the vehicle (Model, Exterior look, Tools and Accessories)
- Driver; Driver skills & Experiences, Reliability, Communication, valid driving license
- Safety Measures (Seats belts, Fire Extinguisher, First Aid Kits, etc)

Prepared made by

..... Name	 Designation	 Signature	 Date
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Approved by

..... Name	 Designation	 Signature	 Date
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Received by

..... Name	 Designation	 Signature	 Date
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